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Induction CAP - Critical Analysis of Practice First placement

Understanding the work of the organisation

**Guidance**

This CAP is about understanding the role and remit of the agency and the broader context of this work, specifically linking to PCF Domains 8 *Contexts and Organisations* and 5 *Knowledge*.

**It is to be completed within the first 4 weeks of your placement as part of the induction process to help you gain a better insight into the work of the agency.**

You may draw knowledge from policies and literature about the agency, but also use discussion and observations from shadowing opportunities and supervision to broaden your understanding. Speaking to your colleagues will assist you with this CAP.

**Word Count: Approx. 1500 words**

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| **OUTLINE OF THE AGENCY**   |
| **Basic details about the organisation** - Is it a statutory/voluntary or private sector agency, local/regional or national organisation. How is the agency funded? |
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| **Work of the organisation** - Who are the main users of the service, how are they referred to the agency? What types of services are offered and what are the criteria for receiving support? |
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| **Collaborative working** - What other organisations work alongside the agency? |
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| **Ethical Considerations –** e.g., power – who are the stakeholders? Any conflicting interests or tensions? |
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| **ASSESSMENT & INTERVENTION** |
| **Assessing service users’ needs** - What Frameworks or assessment tools are used to help gather information about service users’ needs? |
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| **Interventions** - What methods/theories or tools are used to support service users’ needs in the agency? |
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| **Legislation/Policy** – What legislation & policies inform the work of the agency? |
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| **RECORDING, REVIEW & EVALUATION** |
| **Recording** – How is work with service users recorded in the agency? |
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| **Review –** How does the organisation measure the effectiveness of the support offered to service users? |
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| **Evaluation –** How does the agency evaluate the support it offers service users? How does the agency gather the views of people with experience of services and/or their carers |
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| **PRACTICE EDUCATOR OBSERVATIONS** |

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| Please comment on the student’s ability to reflect on the work of the organisation and understand the role and remit of the agency. |
| Practice Educator Name |  |
| Date |  |