



Optime Scheduling Cloud
Accessibility Statement

VERSION HISTORY

VERSION	DESCRIPTION	AUTHOR	DATE
1.0	Initial document creation.	Michael Alexander	03/06/2019
2.0	Documents Reviewed and Updated	Tudo Scheibner	August 2022
3.0	Reviewed & Updated	Tudo Scheibner	June 2023

CONTENTS

Version History	2
Using this website	4
How accessible this website is	4
What to do if you can't access parts of this website	4
Reporting accessibility problems with this website	4
Enforcement procedure	5
Contacting us by phone or visiting us in person	5
Technical information about this website's accessibility	5
How we tested this website	5
What we're doing to improve accessibility	6

USING THIS WEBSITE

This website is run by EventMAP Limited. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We've also made the website text as simple as possible to understand.

AbilityNet has advice on making your device easier to use if you have a disability.

How accessible this website is

We know some parts of this website aren't fully accessible:

- you can't modify the line height or spacing of text
- you can't skip to the main content when using a screen reader

What to do if you can't access parts of this website

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille:

- email supportcentre@eventmapsolutions.com
- call 028 9023 6558

We'll consider your request and get back to you in 3 days.

Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems that aren't listed on this page or think we're not meeting the requirements of the accessibility regulations, contact us by one of the following methods:

- email supportcentre@eventmapsolutions.com
- call 028 9023 6558

Enforcement procedure

The Equalities Commission for Northern Ireland (ECNI) is responsible for enforcing the accessibility regulations. If you're not happy with how we respond to your complaint, contact the Equalities Commission for Northern Ireland (ECNI).

CONTACTING US BY PHONE OR VISITING US IN PERSON

Find out how to contact us <https://www.eventmapsolutions.com/contact/>.

TECHNICAL INFORMATION ABOUT THIS WEBSITE'S ACCESSIBILITY

EventMAP Limited is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the Web Content Accessibility Guidelines version 2.1 AA standard.

HOW WE TESTED THIS WEBSITE

The test was carried out internally by EventMAP staff. Since this test, most of the issues identified as part of the test have been fixed.

We tested:

- Optime Exam
- Optime Exam “add-in” applications,
- Optime Collect
- Optime Ceremonies
- Optime Timetabler
- Optime Booker
- Optime Placement
- Optime Audit

WHAT WE'RE DOING TO IMPROVE ACCESSIBILITY

We constantly strive to improve the accessibility of our web applications. All feedback on how we can do a better job is welcome. Please forward any relevant information to supportcentre@eventmapsolutions.com.

This statement was prepared on 03/06/2019. It was last reviewed and updated on 12/06/2023.

